

**Central Management Committee
4th Meeting Agenda**



PROTECTING PUBLIC HEALTH TOGETHER

**Agenda of the 4th CMC Meeting to be held in Poland
on the 26th October 2011**

Place: Hotel Qubus, Krakow

Time: 14.00-18.30

- 1. Welcome and introduction**
- 2. Approval of the minutes of the 3rd CMC-meeting**
- 3. Organizational issues:**
 - a. Contact points in case of external requests for contact (if not only national)
 - b. Dates of next CMC-meetings
- 4. Election of CMC-Vice-chair/CMC Board member**
- 5. Short explanation on closed Work Items**
 - a. WI 1 Borderline and classification cases (UK)
 - b. WI 8 Readability of instructions of use (AU)
- 6. Follow-up on decisions in the implementation phase** (lead officials; based on the CMC working plan sheet)
 - a. WI 3 Labelling manufacturers address (BE)
 - b. WI 10 Coordination of consultations (AU)
- 7. Future role and status of the CMC**
- 8. Follow up on open work items** – specified (lead officials; based on the CMC working plan sheet)
 - a. WI 2 Best practice guide NB's (IRL)
 - b. WI 4 Give NBOG task specify criteria designation (IRL)
 - c. WI 5 Design a new designation procedure NB's (IRL)
 - d. WI 6 Clarify content NB certificates (CH/ES)
 - e. WI 7 Clarify content declarations of conformity (PL)
 - f. WI 9 Consistent rules periods of grace (SE)
 - g. WI 11 Effective classification/borderline resolution procedure (UK)
 - h. WI 12 Database Helsinki summary reports (PL)
 - i. WI 13 Procedure for critical multilateral issues (FR)

9. **A.O.B.**

10. Closure

List of meeting documents:

CMC working plan sheet

Documents for information:

Proposal for Borderline & Classification (WI 11)

Proposed Process for Designation & Monitoring of Notified Bodies for Medical Devices.(WI 5)

CMC-Chair letters to

COEN,

CEN/CENELEC

Inquiries from CEN, NB-MED regarding Decision Nr. 3

CMC-vision-paper